

## Claim Your Continuing Education (CE) Credit



1. Go to <http://www.nutritioncare.org/elearning/>
2. Log in using your ASPEN username and password.
3. Click on **My Account** then on **Live Events**, then click on **Attend Event** (or Review Event once the conference ends) under ASPEN 2024 Nutrition Science & Practice Conference.
4. While on the event page, you have access to event information, handouts, and session evaluations, etc. Click on the **Evaluations and Claim CE Credits** tab to start evaluating sessions.
5. Select the session you need to evaluate by clicking on **Take Evaluation**.
6. Be sure to select your correct discipline when entering session evaluations. Pharmacists and physicians must also provide additional information to ensure upload into the appropriate system.
7. Complete the evaluation for *each* session you attend and click **Submit**. Make sure you fill in the evaluation completely as the contact hours are not earned until the entire evaluation is completed.
8. Complete the Overall Conference Evaluation by clicking on **Take Evaluation** under Overall Evaluation and Transcript.
9. Access your certificates in the **CE Transcript** section under **My Account** when logged into ASPEN's eLearning Center.

**Complete your evaluations and claim CE credit by April 1, 2024.  
Credit will not be issued after this date, no exceptions.**

## Access Conference Recordings in ASPEN's eLearning Center

A few weeks after the conference concludes, you can go to ASPEN's eLearning Center to gain access to the conference session recordings\*. ASPEN will send an email notification when the recordings are available.

1. Go to <http://www.nutritioncare.org/elearning/>
2. Log in using your ASPEN username and password.
3. In the **My Account** section, click on **Archived Content**.
4. Then click **View Product** under ASPEN 2024 Nutrition Science & Practice Conference.
5. Select the session you want to hear, and you can play it on your laptop or download it by selecting **Download MP3** on the right-hand side of the page.
6. All registered full conference in person and virtual conference attendees will have complimentary access to the main conference sessions that have been recorded\*.
7. Registered preconference attendees will have access to recordings\* of the preconference courses that were attended live.
8. Conference recordings will also be available for sale.

*\*Recordings that will not be available include the roundtables, labs, paper sessions, Premier Paper Session/Vars Competition, and any other presentations where a faculty member has not provided permission, usually the result of presenting unpublished data at the conference.*